

MANAGEMENT ACTION PLAN

Directorate:	Children's Schools and Families
Audit report:	A02360 / 2013/14 – Children in Care
Dated:	13 September 2013

PRIORITY RATINGS

Priority High (H) - major control weakness requiring immediate implementation of recommendation

Priority Medium (M) - existing procedures have a negative impact on internal control or the efficient use of resources

Priority Low (L) - recommendation represents good practice but its implementation is not fundamental to internal control

I agree to the actions below and accept overall accountability for their timely completion. I will inform Internal Audit if timescales are likely to be missed.

The auditor agrees that the actions set out below are satisfactory.

Lead Responsible Officer: Caroline Budden

Auditor: Pascal Barras

Date: 21 October 2013

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Para Ref	Recommendation	Priority Rating	Management Action Proposed	Timescale for Action	Officer Responsible	Audit Agree?
5.10	CSS should consider reporting performance on LAC health and dental checks separately, rather than exclusively using the existing combined indicator.	M	Future performance reporting will separate reporting for health and dental checks.	November 2013	Rashid Jussa	Y
5.15	CSS should consider using the current review of LAC services to ensure the efficient flow of all information related to health checks.	H	Health and Dental checks remain as a priority area within the Commissioning work plan and includes mechanisms for regular monitoring. A new single	April 2014	Ian Banner	Y

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Para Ref	Recommendation	Priority Rating	Management Action Proposed	Timescale for Action	Officer Responsible	Audit Agree?
5.15	CSS should consider revising its reporting of health checks to only indicate a positive once all accompanying documentation has been received.	H	provider will be in place from April 2014. Functionality within ICS to be explored to see the feasibility of changes to reporting processes.	October 2013	Sheila Jones / Rashid Jussa	Y